###### **Implementation Strategy Reporting Template**

###### This template for reporting implementation strategies (ISs) was developed by the Catholic Health Association of the United States as a guide for standardized reporting. It was adapted from the final rules issued by the Internal Revenue Service on December 2014 that implement IS requirements for tax-exempt hospitals. Please note that this template is being provided for educational purposes and does not represent legal or tax advice.

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Hospital Name:

For Tax Years:

* 1. Organization Mission

*Description of the organization’s mission, including its commitment to access, community health improvement and the needs of those living in poverty.*

* 1. Community Served

*Description of the geographic areas and populations that will be addressed by the implementation strategy.*

* 1. Implementation Strategy Process

*Explanation of how the implementation strategy was developed, including who advised or participated in the process. Also, describe how the implementation strategy was adopted by the authorized body of the hospital.*

* 1. Prioritized List of Significant Health Needs Identified in CHNA

*Describe the process and criteria used to identify priorities*

* 1. Significant Health Needs to be Addressed

*For each significant health need identified in the CHNA or through other means that the hospital plans to address include:*

* *Description of the actions the hospital intends to take to address the health need and the anticipated impact of these actions;*
* *Resources the hospital plans to commit to address the health need; and*
* *Description of any planned collaboration between the hospital and other facilities or organizations in addressing the health need.*
  1. Significant Health Needs Not Addressed

*For each significant health need identified in the CHNA or through other means that the hospital does not plan to address include:*

* *Health need identified as one the hospital facility does not intend to address and explanation why the hospital facility does not intend to address the health need. A brief explanation of the hospital’s reason for not addressing the health need is sufficient. Such reasons may include, for example, resource constraints, other facilities or organizations in the community addressing the need, a relative lack of expertise or competency to effectively address the need, the need being a relatively low priority, and/or a lack of identified effective interventions to address the needs.*

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*Date adopted by authorized body of the hospital*

ATTACHMENT: CURRENT CHNA REPORT