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| **Job Title** | **Director, Mission Integration** |
| **Reports To** | Vice President, Mission Integration  |
| **Department** | Mission |

Position Summary

The Director of Mission Services provides leadership in the design, development, implementation and evaluation of programs and activities related to mission, core values, ethics, Catholic identity, and spiritual care to ensure that the mission of the organization and its sponsoring Congregations is communicated effectively and integrated into all aspects of the organization.

Essential Functions

1. Articulates and demonstrates an understanding of and commitment to the mission, values, and heritage of the sponsoring Congregations and of the ministry.
2. Assists in the design and implementation of orientation programs for board, management, physicians, staff and volunteers to assist in the integration of mission and values into all aspects of the organization.
3. Ensures continuing education on mission, values, and ethics for physicians, staff and volunteers.
4. Assists in coordinating resources to address needs of the poor as identified within the community needs assessment and participates in the evaluation of the social accountability process.
5. Collaborates in the identification of opportunities for outreach ministry and other means for meeting the mission and social accountability expectations of the organization, and actively participates in their implementation.
6. Advises on policies, procedures and organizational philosophy and ethics to ensure congruence with the mission and values of the ministry and the teachings of the Catholic Church.
7. Works collaboratively with other departments; e.g., Spiritual Care, Human Resources, Organization Development, Education, Communication, Public Relations, Advocacy and Ethics Committees in conducting leadership development and spirituality programs, developing personnel policies, wage and salary programs, coordinating formation programs and advising on public relations and advocacy endeavors.
8. Fosters a corporate culture that enhances a sense of Christian community within the organization.
9. Fosters communication, networking and shared learning among local and System mission leaders.
10. Works with the VP of Mission Integration to assure quality professional spiritual care that attends to the spiritual and religious needs of those served.
11. Works with the VP of Mission Integration to assure oversight of the training of chaplain residents and chaplain interns
12. Assists in the implementation of System accountability mechanisms concerning the ongoing status of mission integration.
13. Serves as a resource in mission, spirituality, spiritual care, ethics and community benefit within the organization.
14. Assists in reporting to and educating the region Board on mission, ethics and community benefit.
15. Attends functions and represents the sponsoring Congregations and the organization as appropriate.
16. Serves as a liaison with the Church at the parish and diocesan levels.
17. Supports the ministry and the region by assuming any other responsibilities mutually agreed upon to ensure the effective functioning of the health ministry as directed by the VP of Mission Integration.

Qualifications

* A Master’s degree in theology, scripture, spirituality, ethics or the equivalent.
* Understands and is committed to Catholic healthcare.
* Proven experience in planning, management and implementation skills.
* A practicing Catholic with experience in Catholic healthcare.
* Knowledge of the history and heritage of the sponsoring Congregations; understanding of the Catholic Church and its teachings and of the Ethical and Religious Directives for Catholic Health Care Services.
* Excellent verbal and written communication skills; ability to work as a team member; poise and clarity in group presentations.